

the *BOROUGH* of WILSON

GUY B. TOMAINO MUNICIPAL BUILDING
2040 Hay Terrace, Wilson Borough, PA 18042
Phone 610-258-6142
Fax 610-258-6639



DO NOT SEND BACK UNLESS THERE HAS BEEN A TENANT CHANGE

*****Residential Rental Properties*****

Tenant Changes/Updates

Ordinance Number 741 requires that the OWNER or designated MANAGER maintain a current list of ALL OCCUPANTS age eighteen (18) or older in each Residential Rental Unit. The information shall include their name, address and telephone number. THE ORDINANCE STATES THAT THE BOROUGH MUST BE NOTIFIED WITHIN THIRTY (30) DAYS OF A CHANGE IN THE NUMBER OR NAMES OF OCCUPANTS. No more than three (3) unrelated persons may occupy a Rental Unit. Please use this form to provide the required information. Thank you.

PROPERTY ADDRESS: _____

APARTMENT/UNIT NUMBER: _____ SINGLE FAMILY: _____

PROPERTY OWNER: _____

TOTAL NUMBER OF OCCUPANTS IN UNIT (Including Children) _____

LIST OF OCCUPANT:

NAME: _____ PHONE NUMBER: _____

ADDITIONAL INFORMATION: _____

By signing below I verify that subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities, that the above information is accurate.

SIGNATURE OF OWNER/MANAGER: _____ DATE: _____